



Boxley

PARISH COUNCIL

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

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Clerk: Mrs Daniela Baylis

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A G E N D A

To All Members of the Council, Press and Public

There will be a meeting of the Finance & General Purposes Committee on Monday 3 October 2022 at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU to follow on from the Parish Council meeting.

1. **Apologies and non-attendance**

To receive apologies from members unable to attend.

2. **Declaration of Interests, Dispensations, Predetermination or Lobbying.**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. **Minutes of the meeting of 1 August 2022** (Pages 3-4)

To consider the minutes of the meeting and if in order sign as a true record.

4. **Matters arising from the minutes**

4.1 None.

4.2 Any other matters arising from the minutes, but not on the agenda.

Adjournment to enable members of the public to address the meeting.

5. **Financial**

5.1 Bank Reconciliations – verbal report to be given at the meeting.

5.2 Income and Expenditure Report by budget heading (Pages 5-10).

5.3 Detailed Balance sheet (to follow)

5.4 Receipts and payments 1 August – 23 September 2022 (Pages 10-18)

5.5 Budget 2023-24 (to follow)

6. **IT/website/Telephones etc.** (page 19)

7. **Policies and Procedures for Review**

None on this Agenda.

8. **Matters for Information**

To receive information.

9. **Matters for Urgent Decision**

None on this Agenda

10. **Items for Next Agenda**

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 11 November 2022.

11. **Date of Next Meeting**

Monday 21 November 2022 commencing at 19:30.

The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.

12. **Personnel Matters** (separate confidential attachment)
 - 13.1 TOIL, training, leave and sickness cover. (verbal report to be given at meeting).
 - 13.2 Essential Car user allowance for Parish Caretaker
 - 13.3 Christmas Discretionary days.

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 27 September 2022

Note to all councillors: You are welcome to attend and speak at meetings of committees of which you are not a member but only committee members may vote.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

